



Playworker Job Description.

Kids Around the Clock is a family run business that provides **childcare services** tailored to the needs of yourself and your child. have been providing high-quality services since 2000 and our team has a vast amount of experience in the Early Years sector.

As one of the leading providers of **childcare services in Manchester**, we value the voices of our children, parents, carers and staff, and take their suggestions onboard at Kids Around the Clock.

We endeavour to provide a fun and loving environment for children to explore and develop in a safe and secure way

Role and Responsibilities:

- ☺ Assist with planning, preparing and delivering quality play opportunities within a safe and caring environment. Consulting with children and involving them in planning activities.
- ☺ Ensure that displays are changed regularly and are in line with themes, season, children's interests and nursery standards.
- ☺ To develop and maintain strong partnerships and communication with parents/carers to facilitate day-to-day caring and needs of the children. This ensures children develop independence, confidence and self-esteem, and build children's resilience and well being.
- ☺ To ensure the provision of a high quality environment to meet the needs of individual children having an awareness of any disabilities, family cultures and medical histories.
- ☺ Ensure the cleanliness of the children at all times
- ☺ To advise the Safeguarding designated person/manager/deputy of any concerns, e.g. over children, parents, the safety of the environment, preserving confidentiality as necessary.
- ☺ To be involved in out of working hours activities, e.g. training.
- ☺ Flexible within working practices of the setting, undertaking other responsible duties such as cleaning of area and equipment.
- ☺ To read, understand and adhere to all policies and procedures relevant to your role and the safe running of the setting. To uphold the profile of the nursery and its standards.
- ☺ To keep completely confidential any information regarding the children, their families or other staff that is acquired as part of the job.

- ☺ To ensure good standards of safety, hygiene and cleanliness are maintained at all times.
- ☺ Maintain accurate records for all children e.g. registers, accidents and incidents etc.

Skills and Experience:

- ☺ Enjoy being around young children.
- ☺ Interest in child development.
- ☺ Imagination and creativity.
- ☺ A caring and kind nature.
- ☺ **Patience** and enthusiasm.
- ☺ Effective Decision-making skills
- ☺ Tidy and professional appearance
- ☺ Polite with a calm and courteous manner
- ☺ Self-motivated and able to use initiative
- ☺ Positive, confident and professional
- ☺ Hard-working and committed to the role and the organisation
- ☺ High level of regard for confidentiality
- ☺ Able to work as a team and independently
- ☺ The ability to be flexible and have a willingness to learn

Personal Specification.

	Essential	Desirable	How identified
Physical Attitudes	<p>Good Health.</p> <p>Tidy appearance.</p> <p>Few absences form current job.</p> <p>Capable to work in pressured situations.</p>	<p>Excellent Health.</p> <p>Smart Appearance.</p>	<p>Medical/interview. Interviews.</p> <p>Interview/reference.</p> <p>Interview discussion</p>
Education & Qualification		<p>Playworker level 2 and above</p> <p>Safeguard</p> <p>Paediatric First Aid</p> <p>Food Hygiene level 2</p> <p>Prevent Duty</p> <p>Female Genital Mutilation (FGM)</p> <p>Evidence of CPD</p> <p>Enhanced DBS</p>	<p>C.V</p> <p>Application certificates</p>
Experience, training and skills	<p>Experience of working with children aged 4 upwards.</p> <p>Experience & Knowledge on Statuary Framework for the early Years Foundation Stage.</p> <p>Understanding and educate and promote Equal opportunities and Health & Safety and safeguarding.</p> <p>Work well in a team and can work on own initiative.</p> <p>IT knowledge computers and tablets.</p>	<p>Ability to demonstrate creative abilities.</p> <p>Flexible and willing to take on other roles and responsibilities</p>	<p>CV, application and interviews</p>

	Essential	Desirable	How identified
Personal Qualities	<p>Committed to provide the best for children.</p> <p>Good communication skills - written and verbal.</p> <p>Positive and happy attitude.</p> <p>Sense of humour</p> <p>Reliability</p>		<p>Interviews</p> <p>References</p>